



Fleming

Pre-primary Centre

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Tel: 011 327-0083

Useful Information

School Hours:

Arrival Time: 07:00 to 08:15

The bell rings at **08:20** and our first ring takes place at **08:25**. We appeal to parents to make a positive attempt to arrive punctually to avoid disrupting the class programme. There is an early arrival class where pupils may be dropped from 07:00. Please do not drop your child **before 07:00**. Our **Grade R** class starts promptly at **08:00**.

Home Time: 12:30

Children must be collected from the classroom.

Children not collected by 12.45 will be taken to lunch. Parents will be charged accordingly.

Please let us know if you are going to be late so that we can let your child know, as this can cause anxiety. If possible, please phone us timeously to make lunch arrangements.

Please let us know if your child is to be collected by someone unknown to us as we require your permission to let them go.

What To Bring

Healthy Snack (No nuts please):

We ask that you do not put in sweets, chocolates, crisps, sweets, muffins, cakes, doughnuts etc and that you stick to water in the water bottles. The children get plenty of treats during the week as they have both birthday rings and baker man.

School Bag with:

- A spare set of clothes
- Please label all clothing and shoes with your child's name
- 2 boxes of tissues

School Forms:

1. Enrolment form
2. Financial Contract.
3. Indemnity Form.
4. Copy of pupil's Birth Certificate and Immunisation Card.
5. Passport size photo of your child for security purposes.
6. Letter from child's previous school (if applicable) to state that adequate notice was given and that fees were paid in full.

New Kids Club

As of 2020, Carey Cowin – Blue Group teacher – will be running an after-school KIDS CLUB from 1 to 3.30pm. Carey will be getting back to basics! The club is aimed at the children playing, socialising, having good fun and being well looked after. This will be available on a termly and casual basis. Watch the noticeboard and SMS line for more details.

Holiday-Care

There will be holiday care during the April and August holidays if there is a demand. There will be no holiday-care over half-term and no KIDS CLUB on the last day of each term.

Extra-Murals

These are offered after school either by a teacher or by outside service providers at an additional cost.

Activities offered:

Playball

Soccer Starz

Ballet

Art and Craft.

Swimming

Tumbling Tigerz

The children will be able to attend demonstration lessons at the beginning of the year.

Class Lists:

These will be available from the office in order to assist you in planning birthday parties and other social events.

Email Addresses

As most of our information is sent out electronically please check the list outside your classroom at the beginning of term to ensure that we have your correct email address.

Allergy Lists

Should your child have an allergy please fill in the list outside your classroom on the first day of school.

Progress:

A Parent/Teacher Feedback session is held at the end of the first term. A written report, issued in June in the second term will give parents a clear indication of their child's progress in the various developmental areas. A final written report is issued at the end of the third term. Grade R children receive a written report each term as well as Parent/Teacher feedback in the first term. Should you wish to chat to Pam or the teacher at any other time please feel free to make an appointment to do so.

Birthday Rings:

A birthday is a child's special day! At school, we have a birthday ring for the birthday child. Parents are most welcome to attend. Please bring cup-cakes or a treat of your choice to school for the children on a day agreed between yourselves and the teacher. We ask that the children bring a 'birthday book' for the library -old or new- which the teacher will read to the class. The book will be named and always there for us to be reminded of the 'special person.' Sight and hearing tests will be done, at school, every year from Blue Group to Grade R.

Illness:

Please let us know if your little one is ill. If they have a contagious illness including a bad cough or cold, please keep them at home. Certain illnesses require a medical certificate before re-admittance.

Medication:

Please DO NOT give your child medication to keep in their bag. If it is essential medication please give it to Loretta in the office.

Security:

Please be alert when arriving and leaving the school. Dido, our guard is armed with a panic button to call the security company should it be necessary.

Parking:

Please **do not park** in front of our neighbours' driveway at any time of the day as it seriously inconveniences them.

Anxiety

If your little one develops a reluctance to come to school please discuss it with us as soon as possible so that we can help!

Toys:

Please don't send toys to school as this causes undue stress and anxiety for all concerned.

Stationery:

Supplied to children on the first day of school in January. Cost will be allocated to your account.

Fleming Hats, T-shirts and Fleecees

Every Tuesday is Fleming t-shirt/fleece day. Hats and t-shirts are handed out in the first term and fleecees in the second term. This is a gentle introduction to the wearing of a uniform and makes them to feel like their big brothers and sisters which is what they are always aspiring to be!

Educational visits to our school:

Outside performers (e.g. theatre or puppet shows) are regularly invited to the school. The mobile farmyard/zoo/incubator are also popular visitors. Our children also enjoy visits from the police, fire brigade and parents/community members with interesting occupations. The cost of these is included in the levy.

Technology

IPad lessons are incorporated into the weekly programme once the concrete skills have been mastered.

Activities:

Special events during the year include the following:

Parents' Afternoon	1st Term
Parent/Child Workshops	1st Term
Family Fun Day	2nd Term
Storytelling Evening	2nd Term
School Concert	3rd Term
Spring Day and Grandparents tea	3rd Term
Christmas Picnic	3rd Term

Dates to follow.

This programme is subject to change.

Class Mums

We need 2 mums from each class to volunteer to be our class mums for the year. This position involves liaison between the school, the teacher and the parents regarding anything social and is a great help when organising functions, gifts for people etc. This job really isn't too onerous and is honestly quite fun. Please consider it!

Parental Backing and Co-operation:

A positive relationship between a child's teacher, school and home is in their best interests. Parents can play a vital role by:

- Giving your child the security of a set routine e.g. early bedtime.
- Disciplining your child in a firm, fair and consistent way.
- Insisting on good manners always.
- Insisting on socially acceptable behaviour e.g. bullying or hurting other children (physically or emotionally) is unacceptable.
- Teaching responsibility for one's own and others' possessions.
- Encouraging independence and perseverance in completing tasks and learning new ones.
- Expecting your child to help with chores at home.
- Inviting class friends' home on a regular basis. Being socially accepted by his/her peers and learning to interact well, plays a vital role in developing a strong, positive self- image.
- Providing a secure, stimulating home with plenty of parent/child conversation.
- Communicating well with his/her teacher on any problems that may arise and demonstrating parental support for the teacher.
- Teaching respect for adult authority at home AND at school.
- Teaching respect for people of other races and cultures to allow our children to live harmoniously in our multicultural society.

Parent/Teacher Relationships

We value good relationships with our parents as this is in the best interests of the child. If you do have a concern, please discuss this with the class teacher or the principal first.

A calm, reasonable and fair approach to dealing with a problem always has a positive outcome.

The relationships formed between the parent, child and the school are vital when it comes to the building of the child's self-esteem and contributing to their sense of belonging.

Welcome to the Pre-Primary! We look forward to going on this Fleming journey with you!